

# Minutes **Newport Public Services Board**

**Date:** 11 December 2018:

**Time:** 10.00 am, Coleg Gwent, City of Newport Campus

**Present:**

**Statutory Partners:**

**Newport City Council:** Councillor D Wilcox (in the Chair), W Godfrey (Chief Executive)

**Aneurin Bevan University Health Board (ABUHB):** S Aitken

**South Wales Fire and Rescue Service:** S Jenkins

**Natural Resources Wales:** S Morgan

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**Invited Partners:**

**Welsh Government:** A John

**Office of the Police and Crime Commissioner:** E Thomas

**Heddlu Gwent Police:** I Roberts

**Probation Service:** D Jones

**Coleg Gwent:** Gary Handley

**Gwent Association of Voluntary Organisations:** M Featherstone

**Newport Third Sector Partnership:** C Lane

**Newport Live:** S Ward

**Officers:**

T McKim (NCC Partnerships Manager), N Dance (PSB Co-ordinator), Dr Emily Warren (ABUHB), R Haycock (VAWDASV)



	<b>Agreed</b> – To receive the presentation.	
<b>3</b>	<p><b>Gwent Futures Conference</b></p> <p>Commenting on the Gwent Futures Conference held in November, Board members noted the strong evidence of difference between Newport and the rest of Gwent.</p> <p>The Chair advised that a PSB workshop will be held in the new year focusing on the implications of the Futures work for Newport.</p>	
<b>4</b>	<p><b>Regional Partnership Board &amp; Gwent Transformation Offer</b></p> <p>Dr Emily Warren presented on the role of the RPB and its Gwent Transformation Offer. This was a first step in seeking to engage the agendas of the PSB and the RPB</p> <p>Members commented on the need to develop an effective relationship between the PSB with its plan for the well-being of all citizens and the RPB with its focus on people with specific care and support needs.</p> <p>Reference was made to the need to consider the line of accountability of the RPB back to local authority decision making. It was important that there was a programme of delivery that all parties had confidence in, taking account of practical and political timescales. A John agreed to note this with WG colleagues.</p> <p>S Aitken noted that community asset mapping and helping people to navigate the system were potential areas of PSB/RPB overlap and that funding was available for this work.</p> <p>It was proposed that the Strategy and Performance Board give further consideration to the practicalities of the PSB/RPB relationship and report back to the PSB in March.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. Note the Gwent Transformation Offer</li> <li>ii. Note arrangements for sharing Minutes with Gwent RPB and that links to RPB minutes will be published on the One Newport website</li> <li>iii. Strategy and Performance Board to give further consideration to developing the relationship between the PSB and the Regional Partnership Board and report back to the PSB in March.</li> </ul> <p><i>(Councillor D Wilcox, left the meeting during this item and Will Godfrey took the Chair for the remainder of the meeting).</i></p>	<p><b>A John</b></p> <p><b>S &amp; P Board Partnerships Team</b></p>

<p><b>5</b></p>	<p><b>Local Well-being Plan Delivery – Feedback from Intervention Leads</b></p> <p>The Board considered update reports from intervention leads on progress in delivering the Local Well-being Plan.</p> <p>The Chair emphasised the importance of making progress on delivery and noted that the interventions were at different stages of development. This was reflected in the different reporting styles.</p> <p>Sustainable Travel: Funding considerations associated with infrastructure developments were noted.</p> <p>Green and Safe Spaces: It was noted that the Intervention Board is also looking at grey space in the city. The board was seeking strategic PSB ambassadors for green, safe space: it was agreed that the space location would determine who would be best placed to be an ambassador.</p> <p>Right Skills: Meetings had been held with key stakeholder groups including Newport Economic Network Digital Group. The action plan would be in place early in the new year.</p> <p>Newport Offer: The leads noted the city promotion work being taken forward by the business-led Destination Management Group of Newport Economic Network. Newport Offer activity would need to wrap around this existing work and was therefore unlikely to be driven forward in the same way as the other interventions. Leads were coalescing views on how this could best come together, noting that the PSB focus is on Newport citizens and long term well-being.</p> <p>Strong Resilient Communities: It was noted that a workshop would be held in January to map out the work of partners and organisations in the Ringland community. C Lane requested that the workshop also considers the importance of tackling poverty and building financial capability across Newport more generally.</p> <p>Progress update reports will be considered by the Performance Scrutiny Committee – Partnerships on 9<sup>th</sup> January and a lead for each intervention should attend.</p> <p><b>Agreed</b> – To note the progress update reports.</p>	<p><b>C Davies / CFO H Jakeway</b></p> <p><b>Supt I Roberts / N Prygodzicz</b></p> <p><b>Intervention Leads</b></p>
<p><b>6</b></p>	<p><b>Minutes of Strategy and Performance Board – 28<sup>th</sup> November 2018</b></p> <p>The minutes of the Strategy and Performance Board (S&amp;PB) were submitted for information.</p> <p>Will Godfrey, Chair of S&amp;PB, requested consistent representation at the meetings, which was important for monitoring delivery of the Well-being Plan.</p>	<p><b>Members of Strategy &amp; Performance Board and intervention</b></p>

	<b>Agreed</b> – To receive the minutes.	<b>leads</b>
<b>7</b>	<p><b>Annual Report arrangements</b></p> <p>The Board received a report on the requirement for a Well-being Plan Annual Report to be published by 3<sup>rd</sup> July 2019.</p> <p>Members considered the best format in view of the stage of implementation for each of the interventions within the Plan.</p> <p>It was agreed to include photography and narrative to enable the Report to be used as a communications tool.</p> <p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li>I. Note the set of requirements for the annual report;</li> <li>II. Note the timetable for developing, agreeing and publishing the annual report.</li> </ol>	<b>Intervention Leads</b>
<b>8</b>	<p><b>GAVO Community Voice Engage Report</b></p> <p>The Board received a presentation and report from M Featherstone on the work of the Big Lottery funded Community Voices engagement and participation project.</p> <p>Members noted the positive benefits of this work and questioned how it could be sustained following the cessation of lottery funding support.</p> <p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li>I. Receive the Community Voices reports and note the work undertaken to increase the involvement of specific groups and community organisations in the design and delivery of services.</li> <li>II. Acknowledge the success of the projects in increasing the capacity and confidence of their members to engage with the statutory sector.</li> <li>III. Intervention leads to include third sector representation in delivering the Well-being Plan and consider the role the third sector can play in engaging with and involving local communities.</li> <li>IV. The Third Sector Partnership to consider how the projects can be taken forward following the cessation of BL funding.</li> </ol>	<b>Intervention leads</b>  <b>M Featherstone / C Lane</b>
<b>9</b>	<p><b>VAWDASV Annual Report</b></p> <p>R Haycock presented the VAWDASV Annual Report</p> <p>The five Gwent PSBs discharged statutory responsibilities under the VAWDASV (Wales) Act 2015 through the Gwent VAWDASV Partnership Board. The Partnership Board's annual report was provided to the PSBs following agreed governance and reporting in 2017.</p>	

	<b>Agreed</b> – To note the VAWDASV Annual Report	
<b>10</b>	<p><b>Welsh Government Affordable Housing Review (summary of responses)</b></p> <p>The Board received an update on the progress of the Welsh Government review into affordable housing supply and the contribution being made by the local authority and its partners.</p> <p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li>I. Note the summary of NCC and CHC responses to Welsh Government's affordable housing review.</li> <li>II. Consider housing matters in Newport at a future meeting.</li> </ol>	
<b>11</b>	<p><b>Forward Work Programme</b></p> <p>The Forward work programme was submitted for information.</p> <p>The Chair reminded partners that they have the opportunity to submit items for the agenda.</p>	<b>All</b>
<b>12</b>	<p><b>Meeting dates</b></p> <ul style="list-style-type: none"> <li>• 10 am 12 March 2019 (Raglan Barracks)</li> <li>• 1.30 pm 20 March 2019: Board development training with Academi Wales</li> <li>• 10 am 11 June 2019 (University of South Wales, City Campus)</li> <li>• 10 am 2 October 2019</li> <li>• 10 am 10 December 2019 (The Friars, Royal Gwent Hospital)</li> </ul>	<b>All to note</b>